

**PLEASE NOTE CHANGE OF DATE AND LOCATION**

**NOTICE OF MEETING AND AGENDA**

**April 25, 2018, 1 P.M.**

Indiana Archives and Records Administration  
Conference Room 4  
Indiana Government Center South-First Floor

**MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS**

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (May 16, 2018)
- III. APPROVAL OF MINUTES (March 21, 2018)
- IV. OLD BUSINESS  
State Imaging & Microfilm Lab Fee Schedule
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
  1. ARCHIVES AND RECORDS ADMINISTRATION  
Forms Management
  2. FAMILY AND SOCIAL SERVICES ADMINISTRATION  
Early Childhood and Out of School Learning
  3. PORTS OF INDIANA  
Agency Wide Schedule
  4. JUDICIAL ADMINISTRATION  
Clerk of the Supreme Court, Court of Appeals and Tax Court
  5. SECRETARY OF STATE  
Agency Wide Schedule
  6. SECRETARY OF STATE  
State Election Division
- VII. NEW BUSINESS
- VIII. MEETING ADJOURNMENT